

# H-1B Temporary Worker Documents Required for Travel

- **Valid passport (at least six months remaining)**
- **Valid entry visa (unless exempt)**
- **Copy of I-797 H-1B approval notice**
- **Employment verification form** (LSUHSC employees must obtain employment verification using the Work Number system.)
- **(2) Most recent pay check stubs** (additional evidence of continued employment and financial resources)
- **Entire copy of the I-129 petition with LCA and supporting documents**

If you will apply for a new entry visa before returning to the United States:

- **Original I-797 H-1B approval notice** (International Services will loan you the original I-797 H-1B approval notice for the purpose of applying for a new visa. The original I-797 must be returned to the International Services Office immediately after your return for the Public Inspection File)
- **Letter** prepared by International Services to present at your entry visa application appointment

## **Form I-94 (Arrival / Departure Record):**

When you return to the U.S. make sure that the newly issued I-94 expiration date matches the end date on the I-797 H-1B approval notice. Although there is no automatic grace period for H status after the period of authorized stay ends, on occasion an additional 10 day grace period may be added to the status end date shown on the I-94.

If you are enrolled in a Trusted Traveler Program such as Global Entry or Nexus, be sure NOT to use it when going through immigration processing when entering/re-entering the United States. Doing so will automatically admit you in B1/B2 status, which does not permit full time study or employment. Use the documents issued for your specific immigration status, such as I-20, DS-2019, I-797, etc.

**Please provide a copy of the newly issued I-94 and any other newly issued documents (*entry visa, passport, etc.*) to the International Services office immediately when you return.**